



**Application for a SOLWEC/Auchrobert Community Fund grant for your organisation’s project**

Use this form to email a grant application on behalf of your organisation with relevant supporting documentation to: info@spiritoflanarkshire.coop

We can also accept hard copy applications to SOLWEC, c/o Energy4All, Unit 26, Trinity Enterprise Centre, Furness Business Park, Barrow-in-Furness, Cumbria, LA14 2PN

Applications must reach us by 31 May 2021.

We will acknowledge applications within 21 days of receipt.

Applications will be assessed by 30<sup>th</sup> June. If a decision to make a grant is agreed, SOLWEC will contact you to discuss methods of payment.

**About Your Organisation**

Organisation Name:	
Organisation Address:	
Type of organisation e.g registered charity, co-operative, company, voluntary organisation	
Registration details if applicable (SCIO or company number, date of registration, etc)	
Does your organisation have a constitution or governance document? If so please supply a copy with your application.	
What are the main aims of your organisation?	
Name of person (with phone and email details) to be contacted for queries about this project	

**Financial Information**

<b>Bank Details</b>	<b>Account Name</b>
	<b>Sort Code</b>
	<b>Account Number</b>
<b>What unrestricted reserves does your organisation have?</b> (These are funds which are not already ring fenced for a particular project).	

## **About Your Project**

<b>Project title:</b>	
<b>Description of the project</b> – include the nature of the project, its timeframe and how you will implement it – <b>provide supporting documentation</b> if necessary.	
<b>Project objectives</b> Please explain how these link to the aims of the SOLWEC Community Fund outline in the Guidance note.	
<b>Where will the project take place?</b>	
<b>Who will benefit from the project?</b> Please give estimated numbers for each type of beneficiary.	
<b>Project cost</b> – please state the total project cost and provide a breakdown – <b>provide supporting documentation</b> – e.g. supplier’s quotes.	
<b>What is the grant value you are seeking?</b> – if any other funding sources are being considered, please identify the source and the funding.	
<b>If your organisation has unrestricted reserves of more than the amount applied for please explain why these cannot be used for this project.</b>	
<b>Communication</b> - how will you communicate the project’s benefits to your stakeholders.  How will you acknowledge this grant in your communications?	

## **Declaration**

I certify that the information contained in this application is correct, and that I am authorised to make the application on behalf of the above group.

I confirm that if a grant is awarded:

- It will only be spent for the purposes described above.
- We will inform the SOLWEC and Auchrobert boards of any changes to our project which could result in a delay in spending the grant or a change to the items purchased.
- We will provide the SOLWEC and Auchrobert boards with a project report and receipts within 3 months of completion of the project.
- We will return any unspent grant to the SOLWEC and Auchrobert Community Funds.
- We will acknowledge the SOLWEC and/or Auchrobert Community Fund in publicity related to this project.
- We agree to SOLWEC/or and Auchrobert Community Energy Society publicising our project.

<b>Signature, name and title of the senior person in your organisation</b> (with authority for this project)	
<b>Date of submission:</b>	